

Schreiner University
Department of Music
Handbook for Students, Faculty & Staff
2025 - 2026



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I. Welcome to the Schreiner University Department of Music!

A talented and student-focused music faculty and the beautiful new Summerlin Music Building are here for you whether you wish to major in music, or want to keep making/learning music as a part of your college life in any major. Schreiner University offers [grants and scholarships](#) to majors and non-majors who participate in our ensembles.



For students of any major, the music department offers outstanding programs in band, orchestra and choir; and, students of any major may enroll for private lessons in piano, voice, guitar, and all band/orchestra instruments. Peruse our music department area websites below for more information.

For students who wish to major in music, we offer the Bachelor of Arts in Music degree, and, for students desiring to be

director/teachers of music in band, choir, elementary, and orchestra, the [Minor in Teacher Certification](#) provides a path to the rewarding and in-demand profession of music education.

Please visit the beautiful Schreiner University campus! We have

Schreiner Saturday events throughout the year where you can experience a taste of campus life and meet our talented faculty and students. More information is here: schreiner.edu/admissions/visit-us/



II. Mission of the Schreiner Department of Music

The mission of the music department is to offer quality educational learning opportunities in the discipline of music that provide students with musical and technical skills in performance, theoretical and historical knowledge necessary to be marketable in a music-related career, and/or for graduate studies in music.

III. Course Offering and Advising Information

MUSIC MAJORS

-Private Lessons: All music majors, including first year students, should be enrolled in private lessons each semester. These courses are entitled APPLIED MUSIC in the catalog and course schedules each semester. First year music majors should enroll in the appropriate MUSC 21xx level course for their instrument/voice. Second, third, and fourth-year students should enroll in the appropriate MUSC 31xx level course for their instrument/voice.

-Ensemble: All music majors should be enrolled in ensemble classes each semester as appropriate to their instrument/voice (MUSC 1113 String Orchestra, MUSC 2102 Concert Choir, MUSC 2103 Concert Band)

-Course Rotation: First semester music majors in **odd-number fall terms** should enroll in MUSC 1210 (Sight-Singing and Ear Training I), and in **even-number fall terms** should enroll in MUSC 1304 (Music Theory I).

MUSIC MAJOR WITH MINOR IN TEACHER CERTIFICATION

-All music majors pursuing the Minor in Teacher Certification should complete the following Collateral Requirements and Major Field (Advanced) music courses during their first four semesters of enrollment and before admission to the Teacher Certification program:

MUSC 1113, 2102, 2103 (String Orchestra, Choir, or Band)

MUSC 21xx (Applied Music for appropriate instrument/voice lessons)

MUSC 1210 and 1211 (Sight-Singing and Ear Training I & II)

MUSC 1303 (Intro to Music)

MUSC 1304 and 1305 (Music Theory I & II)

MUSC 2105 or 4105 (Piano Proficiency)

MUSC 3301 and 3302 (History of Western Music I & II)

MUSC 3307 (Music Theory III)

MUSC 4320 (Musical Form & Analysis)

MUSIC COURSES FOR NON-MAJORS

-The Department of Music welcomes students of all majors to participate in our programs. We offer the following lessons and ensemble courses to students of any major:

- MUSC 1201 (Voice Class for Beginners)
- MUSC 1203 (Piano Fundamentals--class for beginners)
- MUSC 1205 (Guitar Class for Beginners)
- MUSC 11xx (APPLIED MUSIC--private lessons for voice, piano, guitar, and all band/orch instruments--musical background is helpful)
- MUSC 1113 (String Orchestra, experience required)
- MUSC 2101 (Songwriting: Performance & Production)
- MUSC 2102 (Concert Choir, experience required)
- MUSC 2103 (Concert Band, experience required)
- MUSC 2104 (Drum & Bugle Corps, experience required)
- MUSC 2108 (Mariachi Ensemble, experience required)
- MUSC 2106 (Jazz Band, experience required)
- MUSC 2114 (Brass Ensemble, experience required)

PRIVATE INSTRUCTION GUIDELINES

- All students enrolled in applied lessons are required to attend the Department Student Recital Series – attending recitals is a portion of the final lesson grade – see your instructor’s syllabus for specific grading criteria.
- Performance on Student Recitals – music majors are required to perform on at least one student recital each semester of enrollment in lesson; one-hour lesson students who are not music majors are strongly encouraged to perform each semester; half-hour lesson students may be invited to perform at the discretion of the instructor.
- Students’ work with staff accompanists should be included as part of total lesson grade – see your instructor’s syllabus for specific grading criteria.
- Inclusion of repertoire by underrepresented composers (such as composers of color, women composers and living composers) at department and senior recitals is encouraged.
- Staff accompanists and applied students should exchange contact information at the first applied lesson of each semester, including potential rehearsal times.
- Senior recitals should, where possible, include an ensemble piece—your private lesson instructor will guide on this.

IV. Recitals and Performances

Schreiner Music students are provided many opportunities to perform in solos, chamber ensembles, and large ensembles. Performances may be on and off campus as

appropriate. Faculty and directors will give detailed instructions for how to successfully accomplish a recital and/or ensemble performance. Important considerations include proper preparation of the music, scheduling recitals and performances, rehearsals with your accompanist (see Section V. Accompanists for further information), appropriate dress, and performance etiquette.

Department Student Recital Series

Each semester the music department holds four student recitals, usually in the Recital Hall in the Junkin Campus Ministry Building. The recitals are open to the campus community and exist for all students who are enrolled in Applied Music (private lessons) to practice performance skills. ***Students enrolled in Applied Music are required to attend all four recitals; music majors enrolled in one-hour lessons are required to perform at least once during the semester, and all other students enrolled in Applied Music are strongly encouraged to perform.*** The recital dates are listed in your private lesson syllabus, on the music website, in POUNCE, and posted around the Summerlin Music Building. Your Applied Music instructor will help you schedule your performance date(s) each semester.

Students performing on a recital must turn in the following information to LouAnne Smith by the Monday before each Wednesday performance:

1. Student Name and instrument (or voice type)
2. Full name of the selection (including any movement notations or major work of origin)
3. Full name of the composer
4. Approximate performance time (for purposes of ordering the program)

Our belief is that performance is a learning process just like mastering one's instrument - this is a safe space for students to move from beginner to experienced performer, no matter their years of study or performance background. This means there will always be students performing for the very first time in their lives and those played/sung many times - music majors and non-majors, alike.

Student performers should dress in tasteful attire – it may be casual, however please do not wear shorts, flipflops, short skirts, pajama bottoms, crop tops.....*you know what we mean.....*

The Student Recital series of performances are professionally recorded by Jacobi Caldwell. You will be provided a link to the recordings for you to review and for your portfolio.

Senior Recitals

Music majors will perform a senior recital as per the requirements of the Bachelor of Arts degree. ***Concurrent enrollment in MUSC 4399 Senior Recital is required.*** Students will work with their instructors, accompanists, the director of music, and Facilities Services to select a date for the recital, usually one semester ahead of time, but no later than the 10th day of each semester. Further information on this capstone experience is found in the Senior Recital packet provided in the course. At a minimum, senior recitals should have a minimum of 30 minutes of music and contain a diverse repertoire; further requirements might include memorization and a chamber ensemble.

V. Accompanists

Schreiner University provides professional accompanying staff in the Department of Music. Each student enrolled in Applied Music has the opportunity for an accompanist to play with them on departmental recitals and juries. Students, particularly in the voice area, have the opportunity for accompaniment during some lessons. Students preparing for senior recitals will have increased opportunities for an accompanist during lessons and extra scheduled rehearsals.

Accompanists are assigned to work with faculty studios and work a limited number of hours each week as coordinated with the Director of Music. It is crucial that music faculty communicate with the accompanying staff about the needs of the studio as early as possible in each semester. Accompanists may post their available rehearsal times on the door of Summerlin MH 203.

Faculty should set up an email group with their assigned accompanist and their students during the first lesson of the semester. This will assist the students and the accompanists in setting up rehearsal times early in the semester, and also provide preparation for their required appearances at the Music Department Student Recital series. In addition, faculty should assist students in selecting Senior Recital dates that work with the accompanist—see the handbook section on Senior Recitals for more information.

Rehearsals may be scheduled with an accompanist outside the private lesson time as soon as the semester begins. Rehearsals may be in 15 or 30 minute time blocks, and are limited to one hour per student per week.

Students, under faculty guidance, must provide music to the accompanists well ahead of the scheduled lesson, recital, or event.

INSTRUMENTAL ACCOMPANIST POLICY 2025-2026

Dear Student,

I look forward to working with you this school year. The purpose of these guidelines is to provide us with a reasonable framework to work off of in order to make the best use of our time together. Schreiner University is providing you with accompaniment services that include Senior recitals, weekly rehearsals, lessons, monthly departmental recitals, juries and as available, studio recitals.

Weekly Practice Schedule & Cancellation Guidelines

Please reserve a practice time slot from the choices below (list to be updated by start of semester). This time will be reserved for you. Even if you are not ready to perform, we can still meet and discuss entrances and tips related to ensemble work. This can help you familiarize yourself with the accompaniment even before you are ready for it and help you achieve your goals sooner. Depending on schedule availability, a missed rehearsal can be eligible for a re-schedule only if notified with at least 24 hrs notice.

Mondays:

2:30-3:00 PM

3:00-3:30PM

3:30-4:00 PM

Thursdays

3:30-3:00 PM

3:00-3:30 PM

3:30-4:00 PM

Submitting Music

Please submit double sided copies of all of the music that you will be needing accompaniment for as soon as it is available to you.

To receive the music we can meet in person or you can place it in the music library with it labeled to "Rebeca Anderson".

Recital Dates

Please reach out to me to look into calendar availability as soon as you start looking for a recital date. I prefer a 3-6 month notice for recitals. The score also needs to be provided in that timeframe. I may need to decline to accompany a piece if it does not come in this time frame. As far as schedule availability, I am available for Senior recitals anytime on Sundays. For other specifics days and times please contact me to find a time that works for both of us.

Rebeca

VI. Juries

Juries are an end of semester performance evaluation required of every student enrolled in Applied Instruction (private lessons) that semester. Juries are held on the last class day of each semester in the Summerlin Rehearsal Hall. Students will be assigned music from their instructor, are usually five to 10 minutes in length, and may include scales, technical exercises, and repertoire from the semester of study. Students playing a solo with a published piano accompaniment should perform with an accompanist—please ask your instructor to coordinate a rehearsal/jury schedule with a faculty accompanist (see Section V. “Accompanists”).

Towards the end of the semester a jury sign-up sheet will be circulated to students from the faculty. The jury schedule will be posted on the door of the Summerlin Music Rehearsal Hall the week before juries. Students should double check their jury time on the posted schedule. Students should arrive 10 minutes before the posted jury time, dressed appropriately, and have their jury form filled out completely. Please uncase your instrument outside of the Rehearsal Hall.

VII. Student Portfolios

Music Majors, and all students enrolled in music courses at Schreiner, should maintain portfolios of their performances. Portfolios should be a combination of hard copy (programs) and digital recordings. They are of tremendous value to students of any major as they navigate their professional lives. In the Senior Project class, a portfolio is required, including a flash drive of recital recordings.

Faculty and students should communicate with Bill Ward and his AV Recording team about scheduling recordings of student recitals and ensemble performances. Students and faculty will receive links to audio/video recordings of music department events.

VIII. Auditions

Students coming to Schreiner University may have the opportunity to audition for music faculty in order to declare a music major, qualify for certain ensembles, and when available, be considered for additional financial aid.

Some areas of the Department of Music have created specific guidelines for music auditions:

INSTRUMENTAL – STRINGS/WOODWINDS/BRASS/PERCUSSION: To audition for the Schreiner University brass/woodwind/percussion studios, applicants should prepare a UIL (class 1, 2, or 3) solo, or another appropriate solo. Solos may be performed with or without accompaniment. Applicants should also be prepared to play select major scales. Auditions may take place in person or be submitted via video upload. Please contact the following professors for more information on auditions and how to submit a video.

Gene Dowdy (strings), edowdy@schreiner.edu

Brandon Pauley (high brass), Bpauley@Schreiner.edu

Erik Anderson (low brass), EAnderson@schreiner.edu

Alexis Korbe (woodwinds), alexis.korbe@gmail.com

Sabrina Stovall (bassoon), stovall@schreiner.edu

David Evans (percussion), devans@schreiner.edu

GUITAR: Students should have a basic level of proficiency on their instrument and be prepared to do remedial work as needed. For the audition (live, video), students should play a work from the UIL guitar solo list (class 1, 2, or 3) or, any appropriate guitar solo. Please contact Kevin McCormick, kcmccormick@schreiner.edu

PIANO: Students should contact Dr. Don Crandall for information on Class Piano, Functional Piano, and applied piano lessons. Dcrandall@schreiner.edu

VOICE: To place voice students in the appropriate level of instruction, auditions may be required. These may be scheduled in person or submitted in the form of a video. In either case, students must sing a prepared piece, preferably with accompaniment. Voice instruction is offered to non-majors, music majors with other instrument concentrations and music majors with voice as their primary instrument. For more information, contact Alexis Korbe, akorbe@schreiner.edu

IX. Music Facilities

The Summerlin Music Education Building is one of the newest buildings on the Schreiner University campus. Named for Schreiner President Emeritus Dr. Tim Summerlin, it houses the Alex Wallace Rehearsal Hall, classrooms, ensemble rooms, practice rooms, class piano lab, faculty studios, and recording studio available to students, faculty, staff and guests of the Schreiner community.

Please help keep the building in new condition by observing these rules:

- Food is only allowed in the lobby—please do not open food in any rehearsal or classroom space in the Summerlin building without express permission

- Only drink containers with permanent fixed lids are allowed in any of the classrooms, rehearsal rooms or practice rooms—please do not take paper or temporary plastic coffee/drink cups into any room
- Do not ever place a drink container on a piano, keyboard or teaching podium
- Please place all trash/recyclables in appropriate containers
- Do not post flyers on the windows of the Summerlin Building Lobby
- Report any instrument or facility damage or issues to the Director of Music

To reserve a room or space for a non-scheduled rehearsal or meeting, please enter the event in the Department of Music Facility Schedule in the Music Library.

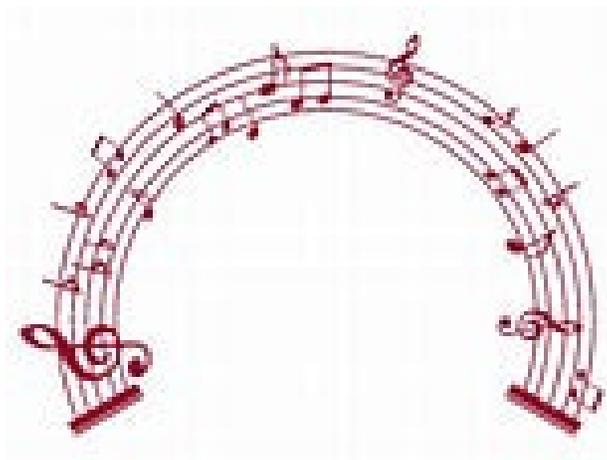
X. Audio Recording and Technology

The audio recording and technology studio (MH 202-203) is a professionally outfitted and staffed space led by Jacobi Caldwell. She and her staff of student assistants provide AV sound and recording/production services for many campus events, including music department events.

Faculty should email Ms. Caldwell at the beginning of each semester with specific needs and requests for audio/visual components and/or audio/visual recording services for recitals and concerts for the upcoming semester.

XI. Department of Music Faculty/Staff

Erik Anderson	Trombone, Low Brass
Rebeca Anderson	Accompanist
Theresa Britt	Violin, Strings
Jacobi Caldwell	Song Keepers / Audio Recording & Production
Jennifer Clark	Violin/Viola, Strings
Donald Crandall	Piano, Music Advisor, Music Theory
Chris DeArmond	Bass
Gene Dowdy	Director of Music, Strings/Symphony, Music Education
David Evans	Percussion
Alexis Korbe	Woodwinds & Voice, Recital Coordinator, Senior Recital Project
Roy Martin	Band
Kevin McCormick	Guitar
Brandon Pauley	High Brass, Music History, Drum & Bugle Corps Coordinator
Andrea Runnels	Choir
Jonathan Shim	Accompanist, Drum & Bugle Corps
Sabrina Stovall	Bassoon, Woodwinds, Intro to Music



For more information on the Schreiner Department of Music
<https://schreiner.edu/music>