

# Strategic Plan Development Calendar

## (Phase I -- thru Oct Planning Retreat)

Dates		Time	Responsible	Task
<u>Start</u>	<u>End</u>			
<b><u>Strategic Plan Development Committee Charge and Orientation Sessions</u></b>				
15-Aug	15-Aug	9:00 AM	McCormick	Kickoff message to campus community
15-Aug	15-Aug	1:30 PM	McCormick	Charge the committee
15-Aug	15-Aug	2:00 PM	Stevens	Team Development Activity
15-Aug	15-Aug	3:00 PM	McCormick	Values Rubric
15-Aug	15-Aug	3:30 PM	Cantu	Chapter discussion -- Enrollment
22-Aug	22-Aug	1:00 PM	Comuzzie	Discuss previous Plan
22-Aug	22-Aug	2:00 PM	Cantu, Muse	Competitor Analysis
22-Aug	22-Aug	3:00 PM	McCormick, Muse	Environmental Scan
22-Aug	22-Aug	4:00 PM	Muse, Comuzzie	Discussion -- ID topics for Focus Groups
			Comuzzie, Grillo,	
1-Sep	1-Sep	NOON	Deans	Student Learning Analysis
8-Sep	8-Sep	NOON	Scott, Hueber	Student Success and Engagement Analysis
15-Sep	15-Sep	NOON	Tuschak, Clanton	Alumni Success
22-Sep	22-Sep	11:00AM	Comuzzie, Muse	Academic Program Assessment and Cost Analysis
			Wingard, Quick,	
29-Sep	29-Sep	NOON	Hueber	Infrastructure Analysis
29-Sep	29-Sep	2:00 PM	Muse, Tuschak	Financial Analysis
				Review Feedback from Focus Groups & Town Halls, Conduct
29-Sep	29-Sep	3:00 PM	Stevens	SWOT session, ID Critical Issues
<b><u>Focus Groups and Town Hall Meetings w/ Stakeholders</u></b>				
				Staff (2), Faculty Students 2 town hall, 1 SGA
				Alumni Survey
				<i>September dates and times TBD</i>
<b><u>Strategic Plan Retreat with Board of Trustees</u></b>				
19-Oct	19-Oct	8:30 AM	Stevens	Process, expectations of retreat
19-Oct	19-Oct	9:00 AM	McCormick	Mission, Values, and VISION
19-Oct	19-Oct	10:00 AM	Stevens	Executive summary of baseline analyses
19-Oct	19-Oct	NOON	Comuzzie, Muse	Review of stakeholder input (focus groups, town halls)
19-Oct	19-Oct	1:00 PM	Stevens, McCormick	Introduction of emerging critical issues
19-Oct	19-Oct	1:30 PM	Selected Leaders	Breakout sessions on critical issues
19-Oct	19-Oct	4:00 PM	Stevens	Integration